

1. Your rights under the GDPR

- **Right of access**

The GDPR gives you the right to access information held about you. If you wish to exercise such right, please submit a request to us in writing at dataprotection@paymentscompliance.com.

Any access request shall be subject to your providing acceptable proof of identification.

If we are processing your personal data, we will provide you with a copy of that personal data.

If you require additional copies, we may charge a reasonable administrative fee.

- **Right of rectification**

You are entitled to have your personal data rectified if it is inaccurate or incomplete. You should instruct us to correct or update any personal data we hold about you (for instance if you change your address or your name).

You can instruct us to do this at any time by contacting us at dataprotection@paymentscompliance.com.

- **Right to erasure**

You have a right to have your personal data erased and to prevent processing in specific circumstances. If you wish to exercise such right, please submit a request to us in writing at dataprotection@paymentscompliance.com.

- **Right to restrict processing**

In certain circumstances, you have the right to obtain from us restriction of processing (especially when the accuracy of the personal data is contested by you, for a period enabling us to verify the accuracy of the personal data).

- **Right to withdraw your consent**

In certain circumstances, we must have your consent before we contact you. You have the right to withdraw your consent to processing of your personal data at any time by contacting us at dataprotection@paymentscompliance.com.

- **Right to data portability**

With effect from May 25, 2018, you have the right, in certain circumstances, to obtain personal data you have provided us with, in a structured, commonly used and machine-readable format, and to reuse it elsewhere or ask us to transfer this to a third party of your choice.

- **Right to object**

You have the right to object to:

- Processing based on legitimate interests or the performance of a task in the public interest/exercise of official authority (including profiling).
- Direct marketing (including profiling).
- Processing for purposes of scientific/historical research and statistics.

- **Rights related to automated decision-making and profiling**

You have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning you or similarly significantly affects you, as long as the decision is not necessary for entering into, or the performance of, a contract between you and us; or is not based on your explicit consent.

- **Right to lodge a complaint with a supervisory authority**

You have a right to lodge a complaint with a supervisory authority, to enforce your rights, as specified above. You can find details about how to do this on the UK Information Commissioner's Office (ICO) website at <https://ico.org.uk/concerns/>.
